



## ***Indiana Professional Standards Board***

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### **Minutes of April 27, 2005 – For Approval June 21, 2005**

The Indiana Professional Standards Board (IPSB) met at the Indiana Government Center South, Conference Center Room C, 402 West Washington Street, Indianapolis, Indiana 46204.

### **DISCUSSION SESSION**

Board members present included Albertine Dent, John Hill, Russell Hodgkin, Mike Horvath, Michael Jones, David Kinman, Nancy Kuyoth, Mike Lewis, John Marsteller and Roy Weaver via teleconference. Gertrude Howard, Ralph Komasinski, Elise Matthews, Marilyn Metzler, Kathy Parks, Suellen Reed, Ena Shelley and Joyce Wehneman were unable to attend.

Staff members present included Donita Ashbrook, Brian Creighton, Eleanor Finnell, Kathy Meriwether, Shawn Sriver and Kent Stoelting.

#### **I. Call to Order**

After a brief delay due to quorum issues, Mr. Marsteller called the discussion session of the IPSB to order at 10:31 a.m. after the quorum issue was resolved.

#### **II. Online Licensing Advisors Instructions**

Mr. Marsteller announced that the meetings topic of discussion - online licensing advisors instructions was put on hold and ask Mr. Sriver to present the backbone of the proposal. Mr. Sriver reported that the online licensing advisors trainings were cancelled due to IT/programming issues. Mr. Sriver stated that the contractors would be brought back in to resolve the problems and once the programming issues are resolved, the online licensing training would continue. Mr. Sriver then responded to questions from the board.

#### **III. Public Comments**

There were no public comments.

#### **IV. Adjournment**

Mr. Marsteller moved on to the business meeting at 10:45 a.m. after Dr. Weaver was contacted and joined the meeting via teleconference.

## **BUSINESS MEETING**

Board members present included Albertine Dent, John Hill, Russell Hodgkin, Mike Horvath, Michael Jones, David Kinman, Nancy Kuyoth, Mike Lewis, John Marsteller and Roy Weaver via teleconference. Gertrude Howard, Ralph Komasinski, Elise Matthews, Marilyn Metzler, Kathy Parks, Suellen Reed, Ena Shelley and Joyce Wehneman were unable to attend.

Staff members present included Donita Ashbrook, Brian Creighton, Eleanor Finnell, Kathy Meriwether, Shawn Sriver and Kent Stoelting.

### **I. Call to Order**

Mr. Marsteller called the business meeting of the IPSB to order at 10:45 a.m. and proceeded to all the action items on the agenda.

### **II. Approval of Agenda – Action**

Mr. Marsteller called for a motion to approve the agenda with flexibility. Mr. Lewis moved and Mr. Jones seconded the motion to approve the agenda. The motion carried unanimously.

### **III. Approval of Minutes – Action**

Dr. Weaver moved and Mr. Lewis seconded the motion to approve the March 16, 2005, board meeting minutes. The motion carried unanimously.

### **IV. Comments**

#### **A. Chair**

Mr. Marsteller deferred his comments to agenda item V. A. Committee Reports – Executive and introduced Anne Moudy to present agenda item V. B. 2. Recommendation on July 1, 2006, Licensing Deadline for Additions – Action

Mr. Hodgkin moved and Mr. Jones seconded the motion to approve the Licensure Review Committee recommendation to change the rule to allow license holders under previous rules to add areas to their license by meeting the requirements of the rule under which their license was issued. The motion was approved unanimously.

Ms. Moudy presented agenda item V. B. 3. Recommendation on July 1, 2006, Licensing Deadline for Professionalization – Action

Dr. Kinman moved and Mr. Lewis seconded the motion to approve the Licensure Review Committee recommendation to change the rule to allow license holders under previous rules to

have the option of professionalizing their license under previous rules or establish an accomplished practitioner license under Rules 2002. The motion was approved unanimously.

On behalf of the board, Mr. Marsteller presented Ms. Moudy with the Distinguished Hoosier Award as a thank you for all the contributions she has made to the board.

**B. Executive - Shawn Sriver**

Mr. Sriver reported that Catherine Stower and Robert Hill resigned. Kent Stoelting is serving as interim director of assessment. Senior staff is currently leading the agency by consensus. He also thanked staff for continuing the work of the agency in spite of the state of flux.

**C. Education Roundtable**

No report given.

**D. Board of Education**

No report given.

**E. Other**

None.

**V. Committee Reports**

**A. Executive – John Marsteller**

1. Minutes of January 19, 2005, Meeting – Information
2. Minutes of March 15, 2005, Meeting – Information
3. Minutes of April 6, 2005, Meeting - Information

Mr. Marsteller reported that the Executive Committee met April 26, 2005, and in addition to the licensing deadlines of July 1, 2006, for additions and professionalizing licenses, the Executive Committee discussed the board retreat that's tentatively scheduled for May 17, 2005, and encouraged all board members to attend. He also ask board members present to review the various committees' minutes and encouraged them to ask questions if needed.

**B. Licensure Review – Anne Moudy**

1. Updated Information
2. Recommendation on July 1, 2006, Licensing Deadline for Additions – Action

See agenda item IV Comments for details.

3. Recommendation on July 1, 2006, Licensing Deadline for Professionalization – Action

See agenda item IV Comments for details.

C. Teacher Education – John Marsteller

1. Minutes of January 28, 2005, Meeting – Information
2. Revised Indiana Program Review - Action

Mr. Marsteller presented the Indiana Program Review Process and called for a motion.

Mr. Horvath moved and Mr. Jones seconded to motion to approve the Teacher Education Committee recommendation of the revised Indiana program review process. The motion carried unanimously.

D. Proficiency Evaluation – Joyce Wehneman

1. Minutes of March 16, 2005, Meeting – Information
2. Updated Information

None.

E. Standards – Dave Kinman

1. Reading Specialist Standards Approval – Action

Dr. Kinman presented the Standards Committee recommendation that the Standards for Reading Specialist be approved and be used by college and university preparation programs for preparing teachers in this area.

Dr. Weaver moved and Ms. Dent seconded the motion to approve the recommendation. The motion carried unanimously.

2. Updated Information

None.

F. Beginning Teacher Assessment – Marilyn Metzler

1. Minutes of February 28, 2005, Meeting – Information
2. Updated Information

None.

G. Continuing Education – Nancy Kuyoth

1. Updated Information

None.

H. External Committee for School Leaders – John Hill

1. Updated Information

None.

I. External Committee for School Counselors – Peggy Hines

1. Updated Information

None.

J. Workplace Specialist – Shawn Sriver

1. Updated Information

None.

**VI. Agency Reports**

A. Division of Preservice – Kent Stoelting

1. Update – Information

On behalf of Dr. Mary Glenn Rinne, Mr. Stoelting reported that Dr. Mary Glenn Rinne was away on a series of accreditation visits. Visits completed so far this spring include Goshen College, IU-East, IU-Kokomo, IU-Northwest, and Huntington College. Terri Banks is in training to serve as a state consultant on future accreditation visits and is shadowing Dr. Mary Glenn Rinne on her Huntington College visit.

Mr. Stoelting reported that the deadline for submission of all public comment surveys on the drafts of 4 sets of Exceptional Needs standards was April 22<sup>nd</sup>. Those surveys are now in the hands of Mr. Sriver and his edit committee. It is expected that these revised draft standards will be presented to the Board in June. He also reported that the Health and Physical Education

Standards and Career and Technical Education Standards task forces continue their revision work.

Mr. Stoelting and Dr. Mary Glenn Rinne are participating on a task force, led by the DOE, to expand the HOUSSE definition for special education and alternative education. We met on April 6<sup>th</sup> and had a very healthy discussion. The task force met April 6, 2005, and discussed expanding definition. The task force will meet again May 6, 2005, to look at the first draft of a revised version of the HOUSSE definition. It is the desire of the task force to have this out to the public in July.

B. Division of Assessment – Kent Stoelting

1. Portfolio Assessment for Beginning Counselors – Action

Mr. Stoelting presented the External School Counselors' Committee proposal that the board approve a one-year pilot program under the Indiana Mentoring and Assessment Program using the following guidelines:

- 1) Interested participants, who must be currently licensed Indian counselors, would have to commit to participation by October 15, 2005. 2) Complete portfolio assessment would have to be received by IPSB no later than March 1, 2006. 3) Participants must agree to have their portfolio materials used for training purposes by IPSB. 4) Participation would be limited to counselors. And 5) upon receipt of complete portfolio assessment, the participants be allowed to renew a currently active Indiana standard school services license.

Mr. Hodgkin moved and Mr. Horvath seconded the motion to approve the proposal. Motion carried unanimously.

2. Update – Information

None.

C. Division of Licensing – Shawn Sriver

1. Update – Information

None.

D. Executive Management – Shawn Sriver

1. Update – Information

None.

E. Legal Affairs – Eleanor K. Finnell

1. Scott D. Fern – Stipulation of License Surrender – Action

Ms. Finnell presented the staff recommendation that the Board accept the stipulation of license surrender from Scott D. Fern; thereby revoking his Indiana teaching license numbers 739892, 639352 and 636062, and substitute teacher certificate numbers 209253, 099364 and 090724.

Mr. Hill moved and Mr. Hodgkin seconded the motion to accept the stipulation of license surrenders from Mr. Fern, Mr. Howard and Mr. George. The motion carried unanimously.

2. Lincoln D. Howard – Stipulation of License Surrender – Action

The Board accepted the stipulation of license surrender from Lincoln D. Howard; thereby revoking his Indiana teaching license numbers 903401, 750949, and substitute teacher certificate numbers 360625 and 111349.

3. Christian O. George – Stipulation of License Surrender – Action

The Board accepted the stipulation of license surrender from Christian O. George; thereby revoking his Indiana substitute teaching certificate numbers 375343 and 352104.

4. Pamalee Kendall – ALJ Decision – Action

Ms. Finnell presented the staff recommendation that the Board affirm the decision of the ALJ to deny Ms. Kendall's appeal; thereby denying her request for an Indiana teaching license.

Mr. Jones moved and Ms. Dent seconded the motion to approve the recommendation. The motion carried unanimously.

5. Peter Lemieux – ALJ Decision – Action

Ms. Finnell presented the staff recommendation that the Board accept the decision of the ALJ to deny Mr. Lexieux's appeal; thereby denying his request for an Indiana teaching license.

Ms. Kuyoth moved and Mr. Hill seconded the motion to approve the recommendation. The motion carried unanimously.

6. Robert A. Conroy – ALJ Decision – Action

Ms. Finnell presented the staff recommendation that the Board accept the decision of the ALJ to deny Mr. Conroy's appeal; thereby denying his request for an Indiana teaching license.

Dr. Weaver moved and Ms. Kuyoth seconded the motion to approve the recommendation. The motion carried unanimously.

#### 7. Update – Information

Ms. Finnell updated the board on the Andrew Trevino hearing that was scheduled for April 27, 2005, before the full board. She stated that the matter was continued because of a conflict with Mr. Trevino's attorney's schedule and the details of an agreement between the superintendent of public instruction and Mr. Trevino are still being considered. Ms. Finnell responded to questions from the board regarding differences between a hearing being heard by an ALJ and the full board serving as ALJ's.

Ms. Kuyoth moved and Mr. Hill seconded a motion that future hearings be heard by one ALJ and not brought before the full board. The motion carried unanimously.

#### **VII. Other**

None.

#### **VIII. Public Comments**

Marilyn Edwards, Indiana State Teachers Association (ISTA) and Marilyn Watkins, Indiana Association of Colleges for Teacher Education (IACTE)

#### **IX. Approval of Expenses – Action**

Dr. Weaver moved and Mr. Lewis seconded the motion to approve the expenses. The motion carried unanimously.

#### **X. Adjournment – Action**

Ms. Kuyoth moved and Mr. Hogdkin seconded the motion to adjourn the business meeting at 11:46 a.m.. The motion carried unanimously

Respectfully submitted,

Nancy Kuyoth



## **List of Attendees**

The following attended the discussion session and/or business meeting:

<b>Name</b>	<b>Organization</b>
Judy Briganti	Indiana State Teachers Association
Kathy Dietz	Purdue University – West Lafayette
Marilyn Edwards	Indiana State Teachers Association
Valerie Hall	Indiana Department of Education
Dwayne James	Indiana Department of Education
Kathy Maran	University of Indianapolis
Bob Mays	University of Southern Indiana
Nelson Miller	Indiana School Boards Association
Anne Moudy	LRC/IPSB
T. J. Oakes	Purdue University – West Lafayette
Patricia Swails	Oakland City University
Marilyn Watkins	Indiana Association of Colleges for Teacher Education/Indiana University - East